

# Grimes Public Library

## Board of Trustees



200 NE Beaverbrooke Blvd.  
Grimes, IA 50111  
Phone | 515.986.3551  
grimeslibrary.org

**Director** | Cheryl Heid      **Assistant Director** | Karalee Kerr  
**Library Board** | David Brahn, Ann Haugland, Charles Strutt, Gary Schroeder, Rachel Dahm

### BOARD OF TRUSTEES REGULAR MEETING September 16, 2025, at 5:00 p.m. 200 NE Beaverbrooke Blvd., Room A

#### Trustees:

President David Brahn	Trustee Gary Schroeder
Vice-President Ann Haugland	Trustee Rachel Dahm
Secretary Charles Strutt	City Council Liaison Eric Johansen

#### Staff:

Library Director Cheryl Heid	Assistant Director Karalee Kerr
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**1. Call to Order.** Following proper notice and with a quorum present, President Brahn called the meeting to order at 5:10 pm.

**2. Public Comments.** No public member appeared to speak.

**3. Approval of Agenda.** On a motion by Schroeder, seconded by Dahm, the agenda was unanimously approved.

**4. Approval of Previous Meeting Minutes.** On a motion by Schroeder, seconded by Strutt, Minutes of the August 27, 2025 meeting were unanimously approved.

**5. Approval of Library Claims.** On a motion by Schroeder, seconded by Dahm, the Board unanimously approved the September claim including a charge from MAX-ability for repair of the adult changing table.

**6. Friends Report.** Friends President Melissa Alto-Kintigh updated the Board on plans for membership and donation drives and a Christmas event modeled after the popular Icelandic Yule book flood events (Jolabokaflokkur).

**7. Strategic Planning.** Director Heid advised the Board that she submitted a request for the expansion of the Library parking lot for the City Council's strategic planning document. Board President Brahn asked that all members respond to the plan request. The Budget will be discussed at the next meeting after the City Council sends its budget letter. Cost cutting options and increased expenses are expected to be discussed. This is in addition to the cuts previously made to the budget.

**8. Meeting Room Policy Discussion.** On a motion by Schroeder, seconded by Dahm, the Board unanimously approved the Meeting Room policy as amended at the meeting.

**9. Behavior Policy Approval.** On a motion by Dahm, seconded by Schroeder, the Board unanimously approved the policy as presented, discussed, and amended.

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**10. Reports.** The Board was advised that the Library will be moving to a fiscal year report from a calendar year report and heard and reviewed the following reports:

- A. Board Continuing Education Report.
- B. Director's Report.
- C. Budget and Finance
- D. Statistics

**11. Adjournment.** There being no further business, the President adjourned the meeting at 6:17 p.m.

By   
Charles Strutt, Board Secretary