

GRIMES PUBLIC LIBRARY COMPUTER & INTERNET USE POLICY

Grimes Public Library (GPL) provides internet access through public computers, laptops, tablets, and Wi-Fi. Anyone using our internet service, including on their own device, are subject to this policy. GPL does not limit computer and/or internet access for any patron, including minors. Misuse of internet services and/or equipment may result in immediate suspension or loss of privileges.

GPL has no control over the information accessed through the internet and cannot be held responsible for its content nor is it able to guarantee the privacy, confidentiality, or safety of personal and financial information. GPL is not responsible for any loss of data, damage to equipment, or personal liability that may occur from use of its internet services or equipment.

Each user is responsible for complying with GPL policies, and all local, state, and federal laws including, but not limited to, those concerning fraud, privacy, copyright, or obscenity.

Public Computers

Patrons can log in to any public computer station using their GPL card number or a guest pass. Computers are available first come first serve or through the reservation system and may be used for one hour. Users can request to extend their time if no one else is waiting. Computers and printers automatically shut down 10 minutes prior to the Library closing. Due to space limitations, library staff may need to limit the amount of patrons at a computer station.

Library computer software is designed to reset default user settings after each session. Individual software may not be installed nor can setup or configuration of permanent hardware be changed or modified. Patrons should not assume saved files or changes will be kept after their session has ended.

Within the Library, staff may be able to help with basic technology needs and startup procedures, but may not be able to provide more in-depth or time consuming assistance.

For printing, scanning, and faxing fees refer to the Fee Schedule.

Approved by the Grimes Public Library Board of Trustees: 04/11; 01/13; 05/15; 09/15; 09/16; 09/18; 02/22; 02/25