

Grimes Public Library

Board of Trustees



200 NE Beaverbrooke Blvd.
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid **Assistant Director** | Karalee Kerr
Library Board | Gary Schroeder, Ann Haugland, Charles Strutt, Lynh Patterson, David Brahn

BOARD OF TRUSTEES REGULAR MEETING May 24, 2024 at 5:00 p.m. 200 NE Beaverbrooke Blvd., Room A

Trustees:

President Gary Schroeder	Trustee Lynh Patterson, absent
Vice-President Ann Haugland	Trustee David Brahn
Secretary Charles Strutt, absent	City Council Liaison Eric Johansen, absent

Staff:

Library Director Cheryl Heid	Assistant Director Karalee Kerr
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1. Call to Order. Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:00 pm.

2. Public Comments. No public member appeared to speak.

3. Approval of Agenda. On a motion by Haugland, seconded by Brahn the agenda was unanimously approved.

4. Approval of Previous Meeting Minutes. On a motion by Haugland, seconded by Brahn the Minutes of the April 16, 2024 in person meeting and the May 21, 2024 email meeting were unanimously approved.

5. Approval of Library Claims. On a motion by Brahn, seconded by Haugland, the Board unanimously approved the May claims.

6. Friends Report. President Schroeder gave reminders about upcoming Friends events at the library and during Governors Days.

7. Approval of Amphitheater Design & Construction. On a motion by Brahn, seconded by Haugland, the plans for the proposed amphitheater design and construction were unanimously approved.

8. Proctoring Policy. On a motion by Brahn, seconded by Haugland, the Proctoring Policy was unanimously approved.

9. Reports. The Board reviewed the following reports:

- A. Board Continuing Education Report—see below.
- B. Budget and Finance
- C. Statistics
- D. Director's Report

11. New Business. Director Schroeder reminded the board that Board elections would occur at next month's meeting. Haugland brought up a concern about the crosswalk at James Street and Beaverbrooke Blvd.

14. Adjournment. There being no further business, the President adjourned the meeting at 5:35 pm.

By Gary Schroeder, Board President

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Attachment:

Continuing Education (CE) Credit Reports

President Schroeder attended the following classes:

Policy development: philosophy and regulations, 30 minutes

Policy development: procedures and guidelines, 30 minutes

Policy development: legal issues and other considerations, 30 minutes

Basically incredible boards, 1.5 hours

Pops YA: decoding dyslexia, 1 hour)

Brahn read the following book:

Making Work Work by Shola Richards, 5 hours.