

# Grimes Public Library

## Board of Trustees



200 N James St  
Grimes, IA 50111  
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grimeslibrary.org

**Director** | Cheryl Heid      **Assistant Director** | Karalee Kerr  
**Library Board** | Gary Schroeder, Ann Haugland, Charles Strutt, Lynh Patterson, David Brahn

### BOARD OF TRUSTEES REGULAR MEETING August 7, 2023 at 5:00 p.m.

#### Trustees:

President Gary Schroeder	Trustee Lynh Patterson
Vice-President Ann Haugland	Trustee David Brahn
Secretary Charles Strutt	City Council Liaison Eric Johansen

#### Staff:

Library Director Cheryl Heid	Assistant Director Karalee Kerr
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**1. Call to Order.** Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:00 pm.

**2. Public Forum & Citizen Comments.** No public member appeared to speak.

**3. Approval of Agenda.** On a motion by Haugland, seconded by Brahn, the agenda was unanimously approved.

**4. Approval of Previous Meeting Minutes.** On a motion by Strutt, seconded by Brahn the minutes of the July 18, 2023 meeting were unanimously approved.

**5. Approval of Library Claims.** On a motion by Haugland seconded by Patterson, the Board unanimously approved the claims submitted for the August meeting.

**6. Staff Introduction.** Director Heid introduced Sara Sonius, Library Associate Johansen joined the meeting in progress.

**7. City Strategic Planning Discussion with Jake Anderson.** Grimes City Administrator Jake Anderson presented the City's strategic plan and how it interacts with the longer-term comprehensive plan. Director Heid asked that Board members offer their suggestions for library-related strategic plan items, to be presented to the City Council in September.

**8. Reports.** The Board reviewed the following reports: (A) Statistics; (B) Director's Report, Director Heid asked if members could attend county-wide trustee training scheduled on September 26 at the Mitchellville Public Library; (C) Building Report, President Schroeder update the Board on the progress of the new library building and noted that an occupancy permit must be issued before staff training or other meetings can take place.

**9. Adjournment.** There being no further agenda items, the President adjourned the meeting at 5:39 pm.

By: Charles Strutt, Board Secretary