

Grimes Public Library

Board of Trustees



200 N James St
Grimes, IA 50111
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grimeslibrary.org

Director | Cheryl Heid **Assistant Director** | Karalee Kerr
Library Board | Gary Schroeder, Ann Haugland, Charles Strutt, Lynh Patterson, David Brahn

BOARD OF TRUSTEES REGULAR MEETING July 18, 2023 at 5:00 p.m.

Trustees:

President Gary Schroeder
Vice-President Ann Haugland
Secretary Charles Strutt

Trustee Lynh Patterson, absent
Trustee David Brahn
City Council Liaison Eric Johansen, absent

Staff:

Library Director Cheryl Heid

1. Call to Order. Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:01 pm.

2. Public Forum & Citizen Comments. No public member appeared to speak.

3. Approval of Agenda. On a motion by Haugland, seconded by Brahn, the agenda was unanimously approved.

4. Approval of Previous Meeting Minutes. On a motion by Strutt, seconded by Brahn, the minutes of the June 20, 2023 meeting were unanimously approved.

5. Approval of Library Claims. On a motion by Haugland, seconded by Brahn, the Board unanimously approved the claims submitted for the July meeting.

6. Discussion and Approval of Petty Cash Policy. On a motion by Brahn, seconded by Haugland, the Board unanimously approved the Petty Cash Policy.

7. Board Officer Nominations – July Elections. President Schroeder submitted the previous nominations and moved to elect Schroeder as President, Haugland as Vice-President, and Strutt as Secretary. Haugland seconded the nominations. The Board unanimously approved the nominations for Board officer positions.

8. Reports. The Board reviewed the following reports: (A) Budget and Finance; (B) Statistics; (C) Board Continuing Education Report [See Attachment]; (D) Director's Report; (E) Building Report; and (F) Friends Update.

9. Adjournment. There being no further agenda items, the President adjourned the meeting at 6:18 pm.

By: Charles Strutt, Board Secretary