

Grimes Public Library

Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Charles Strutt, Lynh Patterson, David Brahn

BOARD OF TRUSTEES REGULAR MEETING April 18, 2023 at 5:00 p.m.

Trustees:

President Gary Schroeder

Vice-President Ann Haugland, absent

Secretary Charles Strutt, absent

Trustee Lynh Patterson

Trustee David Brahn

City Council Liaison Eric Johansen, absent

Staff:

Library Director Cheryl Heid

Assistant Director Karalee Kerr

1. Call to Order. Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:05 pm.

2. Public Comments. Director Heid presented several thank you notes the library has received recently.

3. Approval of Agenda. On a motion by Patterson, seconded by Brahn, the agenda was unanimously approved.

4. Approval of Previous Meeting Minutes. On a motion by Brahn, seconded by Patterson, the minutes of the March 27, 2023 meeting were unanimously approved.

5. Approval of Library Claims. On a motion by Patterson, seconded by Brahn, the Board unanimously approved the claims submitted for the March meeting.

6. Staff Introduction. No staff present.

6. Discussion and Approval of Library Employee Policy. On a motion by Brahn, seconded by Patterson, the Board unanimously approved the Library Employee policy.

7. Discussion of the Friends of the Grimes Public Library Board Liaison. President Schroeder reminded the board members to consider volunteering to attend Friends group meetings.

8. Reports. The Board reviewed the following reports: (A) Budget and Finance; (B) Statistics; (C) Board Continuing Education Report [no hours reported]; (D) Director's Report; (E) Building Report President Schroeder updated the Board on progress with the new building. There is a lot of activity at the site with interior framing being completed on the upper levels.

9. Adjournment. There being no further agenda items, the President adjourned the meeting at 5:27 pm.

By: Charles Strutt, Board Secretary