

GRIMES PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
May 23, 2017 at 5:30 PM
200 North James Street

The Grimes Public Library Board of Trustees met in regular session Tuesday May 23, 2017 beginning at 5:30 PM at the Grimes Public Library.

Trustees in attendance: Andrew Borcharding, Ann Haugland, and Gary Schroeder. Absent: Wanda Armstrong, Dr. Kristin Williamson and Council Representative Ty Blackford. Staff members present: Cheryl Heid and Karalee Kerr.

1. Call to Order. The meeting was called to order at 5:30 PM by President Borcharding
 2. Roll Call.
 3. Public Forum and Citizen Comments. No one was present to speak.
 4. Consent Agenda. The meeting agenda was unanimously approved on a motion by Gary Schroeder, seconded by Ann Haugland. Minutes from the March 21, 2017 meeting were unanimously approved on a motion by Ann Haugland seconded by Gary Schroeder.
 5. Non-Consent Agenda
 - A. Library Claims. Library claims were considered and, following discussion, were unanimously approved on a motion by Gary Schroeder seconded by Ann Haugland.
 - B. Circulation Policy. The revised Circulation Policy was presented for consideration. Following discussion on a motion by Ann Haugland, seconded by Gary Schroeder, the policy was unanimously approved.
 - C. Library Closure. A proposal was made to close the library on June 10th for the duration of the Governor's Day parade to permit library staff participation in the event. Appropriate signage will be used to alert the public to the short-term closing. Following discussion on a motion by Gary Schroeder, seconded by Ann Haugland, the motion was unanimously approved.
- B. Reports
- A. Budget and Finance. The April 2017 Budget and Finance Report was presented. Current expenditures are 2.7 % below budget expectations.
 - A. Statistics. Library use statistics were reviewed. Demand for Library services decreased by 6% in April 2017 compared to April 2016. The primary decline was again in Children and Young Adult services.
 - B. Programming Update. Meetings attended by staff members, successful programs and staff education were discussed. The community garden is going well. The summer reading program is set to start. Kids Clubhouse will be taped at the Library on July 18. The State Library of Iowa has ended its affiliation with EBSCO.

Beginning July1 the Library will switch to GALE for an annual cost saving of nearly \$700.00.

C. Staff. A circulation clerk position is open. Mandi will represent the Library at Movies on Main.

D. Building and Upkeep. The butterfly garden is growing and looking nice. A bench honoring Wanda Gilligan will be added to the butterfly garden. A storm damage report was presented.

8. Friends of the Library. Friends will assist with the bingo concession on Governor's Day. The annual Fun Run will be held July 29.

9. Trustee Comments. Election of officers will take place in June. Potential candidates were discussed and Trustees not in attendance will be notified of the election and to assess their interest in running for office.

10. Adjournment: The meeting was adjourned at 6:30 PM by Andrew Borcharding.

5/30/2017