



200 N James St., Grimes, IA 50111 Phone 515.986.3551, Fax 515-986-9553

GRIMES PUBLIC LIBRARY

Monthly Grimes Public Library Board of Trustees Meeting

Grimes Public Library

Library Board: Wanda Armstrong (President), Dr. Kristin Williamson (Vice President),

Andrew Borcharding (Secretary), Gary Schroeder

Library Director: Cheryl Heid

The regular meeting of the Grimes Public Library Board of Trustees was called to order by Wanda Armstrong at 5:30 pm.

Roll Call: Andrew Borcharding, Karalee Kerr, Cheryl Heid, Kristen Williamson, Gary Schroeder, Wanda Armstrong

Absent: Ty Blackford

Guests: None

AGENDA for January, 19th, 2016; 5:30pm; at the Grimes Public Library

1. Call to Order

2. Roll Call

3. Public Forum

4. Approval of the Consent Agenda

A. Minutes of Previous Monthly Meeting

B. Bills

Moved by Andrew Borcharding, Seconded by Kristen Williamson

5. Non-consent agenda

A. Library Claims

Motion by Kristin Williamson, Seconded by Andrew Borcharding

B. Assistant Director's job description

Discussion tabled until next board meeting

C. Head of Youth Services job description

Discussion tabled until next board meeting

D. Youth Services Assistant job description

Discussion tabled until next board meeting

E. Library Board opening

Discussions by the board on having some people express interest in the open position.

F. Cheryl's 6 month review

Board will have a closed meeting to discuss. The board will schedule a time with Cheryl for her review.

G. Meeting Room policy

Board Reviewed, see H. for motion notes.

H. Gaming Policy

Board reviewed, another policy will be written that will address the Study Room that the board will Review the next meeting.

Motion by Kristen Williamson to approve the changes to the Meeting Room Policy and the

Gaming Policy, Seconded by Gary Schroeder

I. Goals of Grimes Public Library for Strategic Plan

Board reviewed the plan presented by Cheryl. Cheryl is going to make some updates and send out some ideas to the board and we'll finalize the next board meeting.



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J. Moving June 2016 meeting

Meeting moved to June 21st, also moved March meeting to the 29th.

6. Reports

A. Budget and Finance - Board reviewed printouts

B. Statistics - Board reviewed printouts

7. Directors Report

A. Technology update - See attached report

B. Programming update - See attached report

C. Building & Grounds - See attached report

D. Staff - See attached report

E. Collection - See attached report

8. Friends of the Grimes Public Library Report

The Friends Group will be scheduling the next meeting soon.

9. Trustee Comments

None

10. Adjournment

Next tentative scheduled meeting: February 18th 5:30pm at Grimes Public Library

Meeting adjourned at 7:15 pm by Wanda Armstrong.

Posted: www.grimes.lib.ia.us

Grimes Public Library 2016 Meeting Schedule

February 18

March 29

April 21

May 19

June 21

July 21

August 18

September 15

October 20

November 17

December 15