



200 N James St., Grimes, IA 50111 Phone 515.986.3551, Fax 515-986-9553

GRIMES PUBLIC LIBRARY

Monthly Grimes Public Library Board of Trustees Meeting

Grimes Public Library

Library Board: Wanda Armstrong (President), Dr. Kristin Williamson, Aaron Chittenden,

Andrew Borcharding (Secretary), Linda Threlkeld (Vice President)

Library Director: Cheryl Hyde

The regular meeting of the Grimes Public Library Board of Trustees was called to order by President Wanda Armstrong at 5:35 pm.

Roll Call: Wanda Armstrong, Andrew Borcharding, Karalee Kerr, Aaron Chittenden, Cheryl Hide, Doug Bickford

Absent: Kristen Williamson

Guests: Gary Schroeder

AGENDA for October, 15th, 2015; 5:30pm; at the Grimes Public Library

1. Call to Order

2. Roll Call

3. Approval of the Agenda

Moved by Aaron Chittenden, Seconded by Andrew Borcharding. The agenda shall be approved.

All ayes.

4. Approval of the Consent Agenda

A. Minutes of Previous Monthly Meeting

B. Bills

Aaron wanted to have Karalee check into the MidAmerican charge on the bills. Looks like the charge was on there twice.

Moved by Aaron Chittenden, Seconded by Andrew Borcharding pending the review of the MidAmerican charge.

5. Correspondence and Communications

Cheryl did a presentation with the JCC Seniors here in Grimes.

Comment Box:

Comment about the cd's being removed

Comment about tagging books for the different seasons.

Comment about the library doing very well and also for more varying times for some of the computer trainings.

Doug – Nothing to report

PUBLIC FORUM

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005



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Nobody present to speak.

BOARD DISCUSSIONS

6. New Business

A. Fionn Carey – Head of Youth Services

Presentation by Fionn to go over youth services, programming, and upcoming activities.

B. Linda Threlkeld Resignation

C. Vice President Position

Wanda will try and contact Kristen and we will table this until next meeting.

D. Policy discussion

a. Review the Dress Code for Employees Policy

Motion by Aaron to approve the updated Employee Policy, Seconded by Andrew Borcharding

b. Update the Code of Conduct Policy

Cheryl will update and will present at next meeting for approval

E. Review community survey

Will try and get out sometime early November to have results for our Budget Planning Process.

F. Update on Strategic Planning process

Still trying to get more people signed up to come but still planned on schedule.

7. Old Business

A. Update on Strategic Planning process

8. Reports

A. Budget and Finance – Getting a refund for the copier service

B. Statistics – Reviewed printouts of library statistics

9. Directors Report

Included in the directors typed out report.

10. Friends of the Grimes Public Library Report

Discussed getting a Square for payments, also preparing for meet the director's night.

11. Trustee Comments

None

Next tentative scheduled meeting: November 19th and Grimes Public Library

Meeting adjourned at 6:50 pm by Wanda Armstrong.

Posted: www.grimes.lib.ia.us

Grimes Public Library 2015 Meeting Schedule

November 19

December 17