

GRIMES PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
August 15, 2017 at 5:30 PM
200 North James Street

The Grimes Public Library Board of Trustees met in regular session Tuesday August 15, 2017 beginning at 5:30 PM at the Grimes Public Library.

Trustees in attendance: Wanda Armstrong, Andrew Borcharding, and Gary Schroeder. Absent: Ann Haugland, Dr. Kristin Williamson and Council Representative Ty Blackford. Staff member present: Fionn Carey.

1. Call to Order. The meeting was called to order at 5:30 PM by President Borcharding.
2. Roll Call.
3. Public Forum and Citizen Comments. No one was present to speak.
4. Consent Agenda. The meeting agenda was unanimously approved on a motion by Gary Schroeder, seconded Wanda Armstrong. Minutes from the regular July 19, 2017 meeting and from the July 19, 2017 workshop were unanimously approved on a motion by Wanda Armstrong, seconded by Gary Schroeder.
5. Non-Consent Agenda
 - A. Library Claims. Library claims were considered. It was noted the third page of the claims, previously provided to Trustees by email, was not included in the Trustees' meeting packet. Following discussion, pages one and two of the claims were unanimously approved on a motion by Gary Schroeder, seconded by Wanda Armstrong.
 - B. Summer Reading Update. Fionn Carey, Youth Services Director, provided an update on the Summer Reading Program. Child, teen and adult participation in the program and attendance at performances exceeded that of all prior year in all categories. Performance attendance often exceeded facility capacity, unfortunately resulting in individuals being turned away. Youth Services is considering how to accommodate anticipated growth for the 2018 program. A theme for the next year has been chosen.
 - C. Library Discussion. Andrew Borcharding provided an update on the Library Director's presentation at the August 8 City Council Workshop. The need for a larger library facility is generally acknowledged by the Mayor and City Council members.
6. Reports
 - A. Budget and Finance. The August 2017 Budget and Finance Report was presented and discussed. The final 2016-2017 fiscal year budget summary was not available at the time of the meeting.
 - B. Statistics. Library use statistics were reviewed. Demand for Library services increased by 48% for adults, 38% for young adults and 6% for children compared to the same period in 2016. Magazine used was discussed.

7. Director's Report. The Director's report was not available due to the absence of Cheryl Heid who was called away by a family illness.

8. Friends of the Library. The 5-K run was very successful. A Big Event will be held at the Library on August 24.

9. Trustee Comments. Wanda Armstrong noted parking lot lights are not on at night creating both safety and security concerns. Fionn will follow-up.

10. Adjournment: The next meeting will be September 19, 2017. There being no additional business, the meeting was adjourned at 6:05 PM by Andrew Borcharding.