



200 N James St., Grimes, IA 50111 Phone 515.986.3551, Fax 515-986-9553

**GRIMES PUBLIC LIBRARY**

Monthly Grimes Public Library Board of Trustees Meeting

Grimes Public Library

Library Board: Wanda Armstrong (President), Dr. Kristin Williamson, Aaron Chittenden (Vice President),

Andrew Borcharding (Secretary), Linda Threlkeld

Library Director: Karla Pfaff

The regular meeting of the Grimes Public Library Board of Trustees was called to order by President Wanda Armstrong at 4:03 pm.

Roll Call: Wanda Armstrong, Linda Threlkeld, Andrew Borcharding, Karalee Kerr, Jill Fisher, Aaron Chittenden, Kristen Williamson

Absent: Doug Bickford, Karla Pfaff

Guests: None

**AGENDA** for Wednesday, June 17, 2015; 4:00pm; at the Grimes Public Library

1. Call to Order

2. Roll Call

3. Approval of the Agenda

Moved by Linda Threlkeld, Seconded by Kristen Williamson. The agenda shall be approved.

All ayes.

4. Approval of the Consent Agenda

A. Minutes of Previous Monthly Meeting

B. Bills

Moved by Aaron Chittenden and Seconded by Kristin Williamson

5. Correspondence and Communications

None

**PUBLIC FORUM**

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005

Nobody present to speak.

**BOARD DISCUSSIONS**

1. New Business

A. Election of officers

President - Wanda Armstrong

Vice President – Linda Threkeld

Secretary – Andrew Borcharding



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All Ayes

**B. Extra Comp Time to Staff**

Motion to give Karalee Kerr an extra week of comp time due to her extra effort while filling in as the interim library director. Also to give Jill Fisher and Fionn Carey 2 extra days of comp time due to their supportive roles in helping with the extra needs of the library during this time.

Motion by Linda Threlkeld and seconded by Kristen Williamson.

**2. Old Business**

**A. Director Search**

The Board and Staff had the first interview last night with a potential candidate for the director position. Have two more scheduled for later this week.

**B. Karla retirement reception**

The reception will be held August 4<sup>th</sup> from 4-7 here at the library. We got the ok from Kelly to do something commemorative for Karla here at the library. Wanda going to do some research into this and staff is also working some ideas as well.

**C. Website update**

Gave WebSpec our feedback from the last board meeting. They are working on making some new proposals.

**ASSISTANT DIRECTORS REPORT**

Cement is still coming; they were waiting until after Governors Days. Will work on getting that done ASAP.

TV Monitor is mounted and up and running.

Summer Reading is going well and staff has been busy. Fionn has made some updates so more activities and reading combined.

A couple of new clerks have been hired.

CD sale went very well.

Made a few changes in collections to offer more popular offerings.

Talked about doing something for Governors Days.

Looking at a new machine to protect the books.

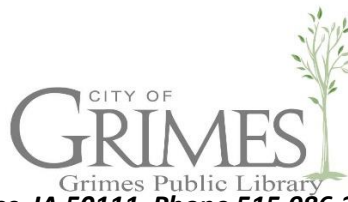
Got some new decorations in to put above the books shelves in the children's area.

Talking about getting a banner for the library and or table cloth to identify the library when doing presentations or displays.

**FRIENDS OF THE GRIMES PUBLIC LIBRARY REPORT**

**A. Update**

Friends group had 7 cakes for the contest for Governors Days.



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**ADJOURNMENT**

Next tentative scheduled meeting: Thursday, July 16, 2015, 5:30pm.

Meeting adjourned at 5:15pm by Wanda Armstrong.