

# Grimes Public Library Board of Trustees



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grimeslibrary.org

**Director** | Cheryl Heid

**Library Board** | Gary Schroeder, Ann Haugland, Charles Strutt, Erin Leifker, Lynh Patterson

## BOARD OF TRUSTEES REGULAR MEETING March 15, 2022 at 5:00 p.m.

### Trustees:

President Gary Schroeder  
Vice-President Ann Haugland  
Secretary Charles Strutt

Trustee Erin Leifker, absent  
Trustee Lynh Patterson, absent  
City Council Liaison Eric Johansen, absent

### Staff:

Library Director Cheryl Heid

Assistant Director Karalee Kerr

**1. Call to Order.** Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:00 pm.

**2. Public Comments.** No public member appeared to speak.

**3. Approval of Agenda.** On a motion by Haugland, seconded by Strutt, the agenda was unanimously approved.

**4. Approval of Previous Meeting Minutes.** On a motion by Strutt, seconded by Haugland the minutes of the February 15, 2021 meeting were unanimously approved.

**5. Approval of Library Claims.** On a motion by Haugland, seconded by Strutt, the Board unanimously approved the claims submitted for the March meeting.

**6. Approval of Updated Policies.** On a motion by Haugland, seconded by Strutt, the Board unanimously agreed to review, update, and approve the following policies: A) By-Laws, B) City Ordinance, C) Closure Policy, D) Constitution, E) Crisis Policy, F) Fee Schedule, G) Inclement Weather, H) Loan Period Chart, I) Petty Cash Policy, and the J) Proctoring Policy.

**7. Reports, including member CEU report.** The Board reviewed the following reports: (A) Budget and Finance, (B) Statistics, (C) Board Continuing Education Report, (D) Director's Report, (E) Building Update Report, and the (F) Fundraising Report noting that 96 businesses had been contacted. Out of over \$850,000 raised, \$699,232 came specifically from local businesses and grants.

Strutt reported his attendance at the following five CEU events: (1) January 19, 2022 at 1:00pm, Library Violence Prevention and De-escalation, Niche Academy; (2) January 20, 2022 at 2:00 pm, Promote Community Engagement and Challenge Prejudice with a Human Library, WebJunction by Lisa Thornell, DiMenna-Nyselius Library, Fairfield University (CT); (3) February 9, 2022 at 1:00pm, Copyright for Librarians: What you Need to Know by Sara Benson, Prof. at U of Illinois Urbana-Champaign; (4) February 22, 2022 at 2:00pm; Let's Talk Race, WebJunction by Salt Lake City Public Library; and (5) March 2, 2020 at 1pm, Introduction to Strategic Planning for Public Libraries by Joy Fuller PLA.

**8. Adjournment.** There being no further agenda items, the President adjourned the meeting at 5:40 pm.

By: Charles Strutt, Board Secretary