

Grimes Public Library Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Charles Strutt, Erin Leifker

BOARD OF TRUSTEES REGULAR MEETING January 18, 2022 at 5:00 p.m.

Trustees:

President Gary Schroeder
Vice-President Ann Haugland
Secretary Charles Strutt

Trustee Erin Leifker, joining the meeting in progress
City Council Liaison Eric Johansen, absent

Staff:

Library Director Cheryl Heid

Assistant Director Karalee Kerr

1. Call to Order. Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:08 pm.

2. Public Comments. No public member appeared to speak.

3. Approval of Agenda. On a motion by Strutt, seconded by Haugland, the agenda was unanimously approved.

4. Approval of Previous Meeting Minutes. On a motion by Strutt, seconded by Haugland the minutes of the December 13, 2021 meeting were unanimously approved with minor corrections.

5. Approval of Library Claims. On a motion by Haugland, seconded by Strutt, the Board unanimously approved the claims submitted for January.

Leifker joined the meeting in progress.

6. Confidential, ALA Policies Approval. On a motion by Strutt, seconded by Leifker, the Board unanimously approved the Confidentiality of Records Policy, adopted the ALA Bill of Rights and ALA Freedom to Read Statement, and approved the Iowa Codes Relevant to Library Usage policy.

7. Display Policy Approval. On a motion by Leifker, seconded by Haugland, the Board unanimously approved the Display Policy.

8. Child Safety Policy Approval. On a motion by Haugland, seconded by Strutt, the Board unanimously approved the Unattended Child & Vulnerable Individuals policy.

9. Interlibrary Loan Policy Approval. On a motion by Leifker seconded by Haugland, the Board unanimously approved the Interlibrary Loan Policy.

10. Building Update. The Board reviewed the resolutions, bid summary and attorney comments.

11. Reports. The Board reviewed the following reports.

(A) Budget and Finance; (B) Statistics; (C) Board Continuing Education Report during which Haugland advised staff she attended a 1.5 hour Intellectual Freedom webinar; (D) Director's Report; and (E) Fundraising Report. Director Heid advised of planned city council meetings with building contributors.

12. Adjournment. There being no further business, the President adjourned the meeting at 5:36 pm.

By: Charles Strutt, Board Secretary