

Grimes Public Library Board of Trustees

 **GRIMES**
Public Library
200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Charles Strutt, Erin Leifker

BOARD OF TRUSTEES REGULAR MEETING November 16, 2021 at 5:00 p.m.

Trustees: President Gary Schroeder

Vice-President Ann Haugland, absent

Secretary Charles Strutt

Trustee Erin Leifker

City Council Liaison Eric Johansen

Staff:

Library Director Cheryl Heid

Assistant Director Karalee Kerr

1. Call to Order. Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:10 pm.

2. Public Comments. No public member appeared to speak.

3. Approval of Agenda. On a motion by Leifker, seconded by Strutt, the agenda was unanimously approved.

4. Approval of Previous Meeting Minutes. On a motion by Leifker, seconded by Strutt, the minutes of the October 19, 2021 meeting were unanimously approved.

5. Approval of Library Claims. On a motion by Strutt, seconded by Leifker, the Board unanimously approved the claims submitted for November.

6. Budget FY23/24. A FY23/24 budget proposal was submitted for discussion. Approval is planned for December 2021. The City Council will review the budget at their last meeting in January 2022 with final approval in March 2022.

7. Building Update. Director Heid advised the Board that bids went out on Nov 10 with responses due December 7, 2021. On December 14, Weitz and the library will make a bid recommendation. Due to supply chain issues, Director Heid anticipates completion of the library near the fall of 2023.

8. Reports. The Board reviewed the following reports.

A. Budget and Finance.

B. Statistics.

C. Board Continuing Education Report. Director Heid provided the Board with additional CEU opportunities. President Schroeder reported an additional two hours from an online course. Trustee Leifker reported the completion of her CEU requirements for the year.

D. Director's Report. Director Heid notified of her being elected to the ILA Board of Directors.

E. Fundraising Report. Director Heid reported additional donations. Heid advised the CAT grant foundation will meet on December 2 and she and City Admin Anderson will be in attendance.

9. Friends of the Library Update. Friends of the Library have a meeting planned for December, along with their annual election.

10. Adjournment. There being no further business, the President adjourned the meeting at 5:45 pm.

By


Charles Strutt, Board Secretary