

Grimes Public Library Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Charles Strutt, Erin Leifker

BOARD OF TRUSTEES REGULAR MEETING September 21, 2021 at 5:00 p.m.

Trustees:

President Gary Schroeder
Vice-President Ann Haugland
Secretary Charles Strutt

Trustee Erin Leifker, absent
City Council Liaison Eric Johansen, absent

Staff:

Library Director Cheryl Heid, absent

Assistant Director Karalee Kerr

1. Call to Order. Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:11 pm.

2. Public Comments. No public member appeared to speak.

3. Approval of Agenda. On a motion by Haugland, seconded by Strutt the agenda was unanimously approved.

4. Approval of Previous Meeting Minutes. On a motion by Strutt, seconded by Haugland, the Minutes of the August 17, 2021 meeting were unanimously approved as amended.

5. Approval of Library Claims. On a motion by Haugland, seconded by Strutt, the Board unanimously approved the September claims.

6. Approval of Circulation Policy. On a motion by Strutt, seconded by Haugland, the Board unanimously approved changes to update the Circulation Policy.

7. Trustee Continuing Education reminder and 2021 Trustee's Handbook. The Board was provided with copies of the 2021 edition of the Iowa Library Trustee's Handbook. The members were requested to update staff on their required 3 to 5 hours of CEU's for calendar year 2021. Haugland reported 1.5 CEU's to date; Strutt reported 8.5 CEU's for 2021.

8. Reports. The Board reviewed the following reports.

- A. Budget and Finance
- B. Statistics
- C. Director's Report
- D. Fundraising Report

9. Trustee Comments. Board President Schroeder asked trustees to submit any potential business contacts for new building donations. He also asked trustees to advise him or staff if they would be unable to attend a scheduled meeting.

10. Adjournment. There being no further business, the President adjourned the meeting at 6:35 pm.

By

Charles Strutt, Board Secretary

Attachment: