

Grimes Public Library

Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Jeremy Hamp, Chuck Strutt, Erin Leifker

BOARD OF TRUSTEES MEETING

March 18, 2021 at 5:00 p.m.

200 N James Street

Electronic Meeting as Provided Under Iowa Code, Chapter 21*

This meeting will be an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting.

To attend please join via internet or phone. Internet meeting attendance may be obtained by using the following address or by entering the user ID and passcode in Zoom:

Join Zoom Meeting

<https://zoom.us/j/96260382785?pwd=RXo3d3BiaEpwMzIzM21zRkplVDNMdz09>

Meeting ID: 962 6038 2785

Passcode: 415566

One tap mobile

+13126266799,,96260382785# US (Chicago)

+16465588656,,96260382785# US (New York)

1. Call to Order

Meeting Called to Order at 5:05 PM by President Schroeder

Present: Director Heid, Asst Director Kerr, President Schroeder, Vice President Haugland (joined at 5:34 PM)

Secretary Hamp, Trustee Strutt, and City Councilor Johansen

Absent: Trustee Leifker,

2. Public Forum & Citizen Comments

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005

3. Approval of Agenda

Moved by Strutt, Seconded by Hamp. All ayes

4. Approval of Previous Meeting Minutes

Moved by Strutt, Seconded by Hamp. All ayes

5. Approval of Library Claims

Moved by Hamp, Seconded by Strutt. All ayes

6. Library Building Update

Completed renderings and schematics for a 24,000 SF build and pricing were turned in today to Director Heid. Construction cost is at \$8.5 MM (\$8.1 MM after removing the owner contingency). As such, further discussion and evaluation with Evan has taken place to determine what space cuts are needed in order to be in budget.

At this point, we will reduce to an 18,000 – 21,000 SF build and will be built out as a two-story building.

A construction advisory committee has been formed and this information will be presented to them on Wednesday, March 24. Following that meeting, Director Heid would like to meet with the Board of Trustees to

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review the revised approach and budget. This will allow the City Council to review and vote on a resolution at the April 13, 2021 meeting.

March 30 or 31, April 5 or 6 at 5:00 PM are proposed dates to reconvene as a Library Board for review.

7. Fundraising Update

Director Heid is forming a fundraising committee. The desire will be to grow the committee over time as the fund raising needs shift focus. Looking to launch the committee on Wednesday, March 24th.

8. Reports

A. Budget and Finance

B. Statistics

C. Director's Report

Highlights from the Director's Report:

- Several patron notes were shared in this meeting packet
- Cail is on staff now and will be joining a future board meeting
- Reviewed the March events list
- Developing the summer reading program details
- RFID Training will take place on April 5

9. Friends of the Library Update

David Flug will be leaving the Friends of the Library as his family will be relocating to Montana at the end of the month.

10. Trustee Comments

11. Adjournment – Motion to adjourn at 5:45 by Hamp. Seconded by Strutt. All ayes.

Posted: www.grimeslibrary.org

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Next Scheduled Meeting

April 20, 2021