

# Grimes Public Library Board of Trustees



200 N James St  
Grimes, IA 50111

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grimeslibrary.org

**Director** | Cheryl Heid

**Library Board** | Gary Schroeder, Ann Haugland, Charles Strutt, Erin Leifker

## BOARD OF TRUSTEES REGULAR MEETING August 17, 2021 at 5:00 p.m.

### Trustees:

President Gary Schroeder  
Vice-President Ann Haugland  
Secretary Charles Strutt

Trustee Erin Leifker, absent  
City Council Liaison Eric Johansen, absent

### Staff:

Library Director Cheryl Heid

Assistant Director Karalee Kerr

**1. Call to Order.** Following proper notice and with a quorum present, President Schroeder called the meeting to order at 5:05 pm.

**2. Public Comments.** No public member appeared to speak. Jake Anderson, City Administrator, presented information regarding options for the Contract Manager (CM) recommendation.

**3. Election of Secretary.** On a motion by Haugland, seconded by Schroeder, Charles Strutt was unanimously elected to serve as Secretary.

**4. Approval of Construction Manager (CM).** On a motion by Strutt, seconded by Haugland, the Board unanimously approved recommending The Weitz Company as Construction Manager (CM) for the new library building.

**5. Approval of Agenda.** On a motion by Haugland, seconded by Strutt, the agenda was unanimously approved.

**6. Approval of Previous Meeting Minutes.** On a motion by Haugland, seconded by Strutt, the minutes of the July 20, 2021 meeting were unanimously approved.

**7. Approval of Library Claims.** On a motion by Strutt, seconded by Haugland, the library claims presented to the Board to be paid as August claims were unanimously approved.

**8. Reports.** The Board reviewed the following reports:

A. Budget and Finance

B. Statistics

C. Director's Report

D. Fundraising Report. The Trustees discussed potential donor options for the new library building fundraising project and members volunteered to make contacts. The Grants and Gifts Summary is attached to the minutes.

**9. Trustee Comments.** Haugland offered to introduce the director to an additional grant writer to further the library's building effort.

**10. Adjournment.** On a motion by Haugland, seconded by Strutt, the meeting was unanimously adjourned at 6:11 pm.

By

  
Charles Strutt, Board Secretary

Attachment: Grants and Gifts Summary