

Grimes Public Library

Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Jeremy Hamp, Chuck Strutt, Erin Leifker

BOARD OF TRUSTEES MEETING **July 20, 2021 at 5:00 p.m.** **200 N James Street**

1. Call to Order

Meeting called to order at 5:04 PM. Present: President Schroeder, Vice President Haugland, Trustee Leifker, and Trustee Strutt, Director Heid, Asst Dir. Kerr

2. Public Forum & Citizen Comments

A. Public Forum “Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business.” – May 2005

3. Approval of Agenda

Moved by Haugland, Seconded by Strutt. All ayes.

4. Approval of Previous Meeting Minutes

Moved by Leifker, Seconded by Haugland. All ayes.

5. Approval of Library Claims

Following discussion about the landscaping services bill the library claims were approved on a motion by Strutt, Seconded by Leifker. All ayes.

6. Approval of Fee Schedule Policy

7. Approval of Circulation Policy

8. Approval of Loan Period Policy

9. Approval of Interlibrary Loan Policy. After discussion all four library policies were approved on a motion by Leifker, Seconded by Haugland. All ayes.

10. Reports

A. Budget and Finance

B. Statistics

C. Director’s Report

11. New Business—none.

12. Old Business—none.

13. Friends of the Library Update

*Staff is currently working with city staff and the auditor to review the Friends’ financial records.

* The next food truck event will be September 30th. Friends will meet soon to discuss changes.

14. Trustee Comments

* President Schroeder commented on his appreciation for the work done regarding fundraising efforts and contacts made

16. Adjournment – meeting adjourned at 6:11

Posted: www.grimeslibrary.org

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Next Scheduled Meeting

August 17, 2021 at 5PM