

Grimes Public Library

Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Jeremy Hamp, Chuck Strutt, Erin Leifker

BOARD OF TRUSTEES MEETING

May 18, 2021 at 5:00 p.m.
200 N James Street

1. Call to Order

Meeting called to order at 5:04 PM by President Schroeder

Present: Director Heid, Asst Director Kerr, President Schroeder, Vice President Haugland, Secretary Hamp, Trustee Strutt, Councilor Johansen

Trustee Leifker joined by phone at 5:07 PM.

2. Public Forum & Citizen Comments

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005

3. Approval of Agenda

Moved by Haugland and Seconded by Hamp. All ayes.

4. Approval of Previous Meeting Minutes

Moved by Strutt and Seconded by Haugland. All ayes.

5. Approval of Library Claims

Moved by Hamp and Seconded by Strutt. All ayes

6. Fee Schedule

With the bar code replacement, we have also added the RFID tag. Propose language of "and/or RFID tag". This fee is proposed to be \$1.00.

Moved by Haugland and Seconded by Strutt. All ayes.

7. Library Building Update

Director Hied and Asst. Director Kerr went to Invision last week to discuss design elements. Final design will be turned into the city by Friday (5/21) and then will be put into the queue to be placed on a Planning & Zoning meeting for review and approval. Owners Rep has advised that we should wait until session ends to decide which path (CMA or CMr) we should take. Session should end this week and we can make the decision at that point. Once P&Z reviews and approves, we can move the project out to bid on a tentative August timeline. We will pursue bids that break ground in fall 2021 and spring 2022.

8. Fundraising Update

As of 4/13, we have raised \$64,000+. Our donor volunteer has created a procedure on how to approach fundraising asks. He has also spent time with the fundraising committee. Director Heid would like to host a larger meeting (community leadership involvement) to hear more about the project and donor conversations. Meeting target is set for the beginning part of June.

Next event is the Food Truck Fest here in the parking lot. This will be held from 4:30 PM – 7:30 PM. The Hotdog Dinner raised over \$1,000. Work on the CAT grant is ongoing as well.

9. Reports

A. Budget and Finance

B. Statistics

Grimes Public Library

Board of Trustees



200 N James St
Grimes, IA 50111
Phone | 515.986.3551
grimeslibrary.org

Director | Cheryl Heid

Library Board | Gary Schroeder, Ann Haugland, Jeremy Hamp, Chuck Strutt, Erin Leifker

C. Director's Report

- * Charlotte York has been hired as our new filer
- * We received the Libraries Transforming Communities grant
- * Four-part leadership program hosted by Dr. Chad Cardani-Trollinger will be held July-October
- * We will be at the Grimes Expo and will be open for Governors Days (June 10-12)
- * We will be applying for a state grant to assist in COVID related expenses
- * We are going to be removing the paint stick method within the GPL

10. New Business

- * Director Heid is recommending a meeting for Thursday, May 20 at 4:00 PM to review the contract of the consultant agreement. This will be held via Zoom and open to the public.

11. Old Business

12. Friends of the Library Update

13. Trustee Comments

14. Adjournment

Moved to adjourn by Strutt at 6:38 PM and Seconded by Haugland.

Posted: www.grimeslibrary.org

Grimes Public Library

Next Scheduled Meeting

June 15, 2021

DRAFT