



BOARD OF TRUSTEES MEETING
February 16, 2021 at 5:00 p.m.
200 N James Street

Meeting will take place in person in a socially distance manor at the Grimes Community Complex located at 410 SE Main St; Grimes, IA. Online option is below:

Electronic Meeting as Provided Under Iowa Code, Chapter 21*

This meeting will be an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting.

To attend please join via internet or phone.

Internet meeting attendance may be obtained by using the following address or by entering the user ID and passcode in Zoom:

Join Zoom Meeting

<https://zoom.us/j/96324437934?pwd=ZERmSFIOb0hKNUZrbjdvSXN4Tlladz09>

Meeting ID: 963 2443 7934

Passcode: 647836

One tap mobile: +13126266799,,96324437934# US (Chicago)

1. Call to Order

Meeting called to order by President Schroeder at 5:04 PM

Present: Director Heid, Assistant Director Kerr, President Schroeder, Vice President Haugland, Secretary Hamp, Trustee Leifker, Trustee Strutt, and City Councilor Johansen

2. Public Forum & Citizen Comments

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005

3. Approval of Agenda

Moved by Leifker, Seconded by Strutt. All ayes.

4. Seed Library (Presentation by April Moore)

Presentation on the concept of a seed library. The idea is that seeds are check out from the library, planted, and then seeds are "returned" at the end of the year. The concept allows for an education aspect in learning about gardening, planting, and the environmental benefits.

5. Approval of Previous Meeting Minutes

Moved by Strutt, Seconded by Leifker. All ayes.

6. Approval of Library Claims

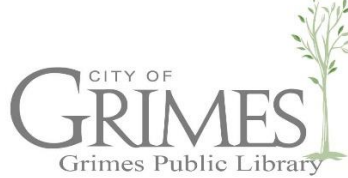
Moved by Hamp, Seconded by Leifker. All ayes.

7. Loan Period Chart Policy

Moved by Strutt, Seconded by Leifker. All ayes.

8. Library Board Policy

Moved by Strutt, Seconded by Leifker. All ayes.



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9. Library Building Update

President Schroeder provided a summary of where we were a year ago with the library project and fundraising efforts. Discussion surrounding the impacts of COVID were also highlighted.

President Schroeder summarized the recent city council meetings around the CIP priorities and budget allocation from the City of Grimes. It was noted that the city committed \$7,000,000. Coupled with other funds, the project is currently funded at \$8,000,000. We do believe that we could be under construction in the fall of 2021. All contracts are going to be reviewed by the City of Grimes and City Council. We will need to determine any impacts of the project pause to our build schedule. Design work is projected to complete in the April/May time frame at which it will need to be reviewed by the Heritage Architecture group, Planning and Zoning, and the City Council for review and approvals. From there, bids would be pursued and that cycle would be initiated and expected to run into the fall season.

The total build estimate currently sits at \$11,000,000. There is a meeting on 2/17/2021 to review the build elements to determine where opportunities exist to save cost evaluate the overall project. This process will allow us to understand the fundraising level that will need to be attained in order to complete the project.

Director Heid provided an update on the work she has been doing related to fundraising. She has been researching different partners we could leverage as well as broader discussions related to fundraising in general for a public building project.

10. Fundraising

Fundraising was tied into the discussion on Agenda Item #9.

11. Reports

A. Budget and Finance

B. Statistics

C. Director's Report

- Cail Fletcher has been hired as the new Head of Circulation. He will be joining us from the Norelius Community Library and will join the GPL staff on March 1.
- Discussion with the staff is ongoing related to operations during Governors Days. It is unknown at this time how the event will happen this year, but conversations are ongoing with GCED leadership.

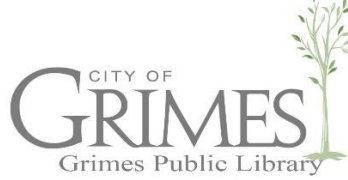
12. Friends of the Library Update

Friends did make a decision to not host bingo during Governors Days 2021.

13. Trustee Comments

14. Adjournment

Motion to adjourn by Leifker, Seconded by Strutt at 6:07 PM. All ayes.



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Posted: www.grimeslibrary.org
Grimes Public Library

Upcoming Meeting Schedule

March 16, 2021
April 20, 2021
May 18, 2021
June 15, 2021
July 20, 2021
August 17, 2021
September 21, 2021
October 19, 2021
November 16, 2021
December 21, 2021

DRAFT