

**BOARD OF TRUSTEES MEETING
November 17, 2020 at 5:00 p.m.
200 N James Street**

Due to the Covid-19 Crisis, this meeting will be held via Zoom.

Meeting ID: 953 2753 5048

Passcode: 289205

1. Call to Order

Meeting Called to Order by President Schroeder at 5:02 PM

Present: Director Heid, Asst. Director Kerr, President Schroeder, Vice President Haugland (joined at 5:03), Secretary Hamp, Trustee Strutt

Absent: Trustee Leifker and Council Member Johansen

2. Public Forum & Citizen Comments

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005

3. Approval of Agenda

Moved by Strutt, Seconded by Hamp. All ayes.

4. Approval of Previous Meeting Minutes

Moved by Hamp, Seconded by Strutt. All ayes.

5. Approval of Library Claims

Moved by Strutt, Seconded by Hamp. All ayes.

6. Review of Continuing Education requirements of Grimes Public Library Board of Trustees

Director Heid provided a short list of different options within the board packet. CE Classes through the State Library, webjunction.org, TedTalks, *Palaces for the People* (pick up from Cheryl or a staff member – curbside service only), and conferences are all available. For classes through the State Library, each board member can create an account at <https://lsglm700.learnsoft.com/LSGLM/Login/ialearns.aspx> and can take CEU's here.

Continue to report through our standing board meetings when CEU's are completed.

7. FY22 Budget Discussion

Director Heid provided an overview of the FY22 & FY23 Budget Summary. Line item review took place and is included in the board member packet. Additionally, a highlight sheet was included as well. Overall budget increase is at 3%.

FY22 proposed budget approval moved by Hamp, seconded by Strutt. All ayes.

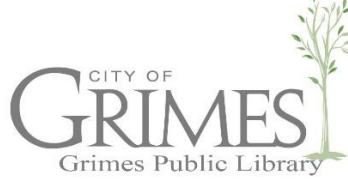
8. Reports

A. Budget and Finance

B. Statistics

9. Covid-19 Update and Director's Report

Director Heid provided a written report within our board packet and went through key highlights of the report related to operations, grants, technology, collection, and building updates.



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10. Friends of the Library Update

Received a resignation for secretary duties. Member will remain on the Friends of the Library team. Director Heid is looking to connect after the turn of the year to reestablish priorities and strategy of the Friends of the Library group.

11. Trustee Comments

President Schroeder commented on the patron comments / kudos received recently during the Report discussion.

12. Adjournment

Meeting adjourned at 5:47 PM.

Posted: www.grimeslibrary.org

Grimes Public Library

Upcoming Meeting Schedule

December 10, 2020

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August 17, 2021

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021