



BOARD OF TRUSTEES MEETING

July 21, 2020 at 5:00 p.m.

200 N James Street

Due to the Covid-19 Crisis, this meeting will be held via Zoom.

Meeting ID #: 917 3426 3570

1. Call to Order

Meeting called to order by Vice President Haugland at 5:02 PM

Present: Direct Heid, Asst Director Kerr, Vice President Haugland, Secretary Hamp, Board Member Leifker, Board Member Strutt, Councilor Eric Johansen joined at 5:16 PM

2. Public Forum & Citizen Comments

A. Public Forum "Those people wishing to address the Board need to sign up on the sheet which has been provided. Each person will be allowed three minutes and may address no more than two issues per Grimes Rules of Procedures for Conduct of City Business." – May 2005

3. Approval of Agenda

Moved: Strutt

Seconded: Hamp

All ayes

4. Approval of Previous Meeting Minutes

Moved: Leifker

Seconded: Hamp

All ayes

5. Approval of Library Claims

Moved: Strutt

Seconded: Leifker

All ayes

6. CIP Planning Discussion

Strategic planning will begin in August, CIP discussions will begin in September. City is moving to a 5 year CIP cycle as opposed to the previous cycle of 2 years. What would we want to explore as project ideas:

- Electronic checkout system – Envision Ware (example)
- Automation system for checking in books

7. Covid-19 Update

GPL is remaining open on a limited capacity basis under the previously communicated plan. Regarding masks, we are not making masks mandatory, but are strongly encouraging patrons to wear a mask inside the GPL.

Patron feedback is positive and appreciative of the approach and steps implemented to keep the GPL open. The frustration being raised is that when items are quarantined upon return, patrons question the impact to their account. This has become an education opportunity and patrons have generally become quite accepting.

8. Crisis Policy

Reviewed proposed updated Crisis Policy

Moved: Leifker

Seconded: Hamp

All ayes

9. Employee Recognition

Asst Director Kerr, Merit Leave

Moved: Leifker

Seconded: Strutt

All ayes



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10. Nominations & Election of Officers

President: Gary Schroeder – All ayes
Vice President: Ann Haugland – All ayes
Secretary: Jeremy Hamp – All ayes

11. Reports

A. Budget and Finance
B. Statistics

12. Director's Report

Web Junction, WI State Library, and the IA State Library sites are good resources for Board Members to pursue CEUs

13. Friends of the Library Update

14. Trustee Comments

15. Adjournment

Adjourned at 6:06 PM
Moved: Leifker
Seconded: Strutt
All ayes

Posted: www.grimeslibrary.org
Grimes Public Library

Upcoming Meeting Schedule

August, 18, 2020
September 22, 2020
October 20, 2020
November 17, 2020
December 15, 2020