

GRIMES PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 12, 2019 at 4:15 PM  
200 North James Street

The Grimes Public Library Board of Trustees met in special session Thursday December 12, 2019 beginning at 4:15 PM at the Grimes Public Library.

Trustees in attendance: Andrew Borcharding, Ann Haugland and Gary Schroeder. Trustee absent: Dr. Kristin Williamson. Staff members present: Cheryl Heid and Karalee Kerr.

1. Call to Order. The meeting was called to order at 4:22 PM by President Schroeder.
2. Roll Call.
3. Public Forum and Citizen Comments. No one was present to speak.
4. Approval of the Agenda: On a motion by Ann Haugland, seconded by Andy Borcharding, the meeting agenda was unanimously approved.
5. Construction Manager – Owner’s Representative Discussion and Recommendation: Gary Schroeder reviewed recent discussions between City staff members, Library representatives and the architect regarding retaining the services of either a construction management firm or an owner’s representative to assist with construction of a new Library. Results from interviews with finalist firms representing each service model were also discussed. Following discussion, on a motion by Ann Haugland seconded by Andy Borcharding, a recommendation was unanimously made to the City Council to approved the owner’s representative model for assisting with Library construction. Following further discussion on a motion by Andy Borcharding, seconded by Ann Haugland, a unanimous recommendation was made to the City Council to approve The Christiansen Group as the owner’s representative for the Library construction project subject to City staff members successfully executing a services agreement with the firm.
6. Adjournment: The next regular meeting will be held Thursday December 19, 2019. There being no further business, on a motion by Ann Haugland, seconded by Andy Borcharding, the meeting was adjourned.