

MEETING MINUTES

PROJECT	Grimes Public Library	PROJECT #	19073
OWNER	City of Grimes	DATE	10/29/19
MEETING #	01	LOCATION	Grimes Library
SUBJECT	Introductory Meeting & Program Review		

ATTENDEES

NAME	REPRESENTING	REQUIRED	ATTENDED
Evan Shaw AIA	INVISION	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Danielle McCoy	INVISION	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cheryl Heid	Grimes Library – director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Karalee Kerr	Grimes Library – assistant director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Amanda Rasmussen	Grimes Library	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jill Fisher	Grimes Library – Head of Circulation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Anderson	City of Grimes – city administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alex Pfaltzgraff	City of Grimes – development serv.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Matt Ahrens	City of Grimes – engineering	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Erik Fisk	City of Grimes – human resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Clark	City of Grimes – fire	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gary Schroeder	Library Board – director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ann Haugland	Library Board – Vice President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Brian Buethe	Grimes – Chamber of Commerce	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Denise	Friends of the Library	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dave	Click here to enter text.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Grimes	School Superintendent	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DISCUSSION ITEMS

1. Roles & Communication
 - A. Executive Committee (i.e. the deciders, 3-4 members)
Committee Members selected are as follows:
 - Cheryl Heid – Grimes Library – Director
 - Gary Schroeder – Library Board – Director
 - Jake Anderson – City of Grimes – City Administrator
 - B. Planning Committee (10-12 members)
Committee Members selected are as follows:
 - Cheryl Heid – Grimes Library – Director
 - Karalee Kerr – Grimes Library – Assistant Director
 - Jill Fisher – Grimes Library – Head of Circulation
 - Amanda Rasmussen – Grimes Library
 - Fionn Hutchins – Grimes Library
 - Gary Schroeder – Library Board – Director

- Ann Haugland – Library Board – Vice President
- Denise – Friends of the Library
- Jake Anderson – City of Grimes – City Administrator
- To Be Determined – City of Grimes – City Planning
- Brian Buethe – Grimes Chamber of Commerce
- Chaya Bhatramakki – Grimes Library Patron

2. Planning & Design Schedule

We will be meeting on Monday afternoons from 1:00-5:00pm. Schedule as follows:

- November 4th
- November 18th
- December 2nd
- December 9th

3. Budget Targets

Budget targets were reviewed, and no objections were made.

4. Visioning Review

Previous visioning conclusions were reviewed for their validity. It was confirmed that the new library needs to have both social and quiet inspiration. It was confirmed that it is key that this library be more about being a community center and less about just being a place to house books.

Exterior Image Review

Comments made:

- These feel expensive
- Feel too grand
- Worry that it won't fit in with the neighborhood
- Natural materials preferred

Interior Image Review

Comments made:

- Don't want it to be too trendy
- Needs to function first and foremost
- Like openness and variety of areas
- No tiered seating

Review of Key Words to describe the library

- Group felt that "Wow" feels both expensive and temporary and shouldn't be the key word to describe the feeling people will have when walking into the new library.
- Words from group included:
 - o Inviting/Welcoming
 - o Timeless
 - o Durable
 - o Flexible
 - o Modern
 - o Elevating

5. Goals

Goals established by group are as follows:

- Create a Library that reflects the Community – both the past and the present
- Create a Library that instills Community Pride and is respectful of City resources.
- Create a space for ALL.

- Create a Third Space for the Community.
- Create an adaptable, flexible building that can respond to the unknown future of The Library.

6. Program Review Exercise

The large group split into two groups to review the current program as it stands today and critically looked and separated the program into three buckets: Must Haves, The Nice to Halves and the Do Not Need.

Discussion was also had about spaces that were needed but could shrink in size. The result of this exercise will be brought to the next meeting where we will dig into this further and make final decisions about what stays/goes and shrinks/grows.

7. Next Meeting – Programming & Space Planning
 Planning Committee
 November 4th, 2019
 1pm, Grimes Public Library

DRAFT

GRIMES PUBLIC LIBRARY

DESIGN KICKOFF MEETING

INVISION

OCTOBER 29, 2019

YOUR INVISION TEAM



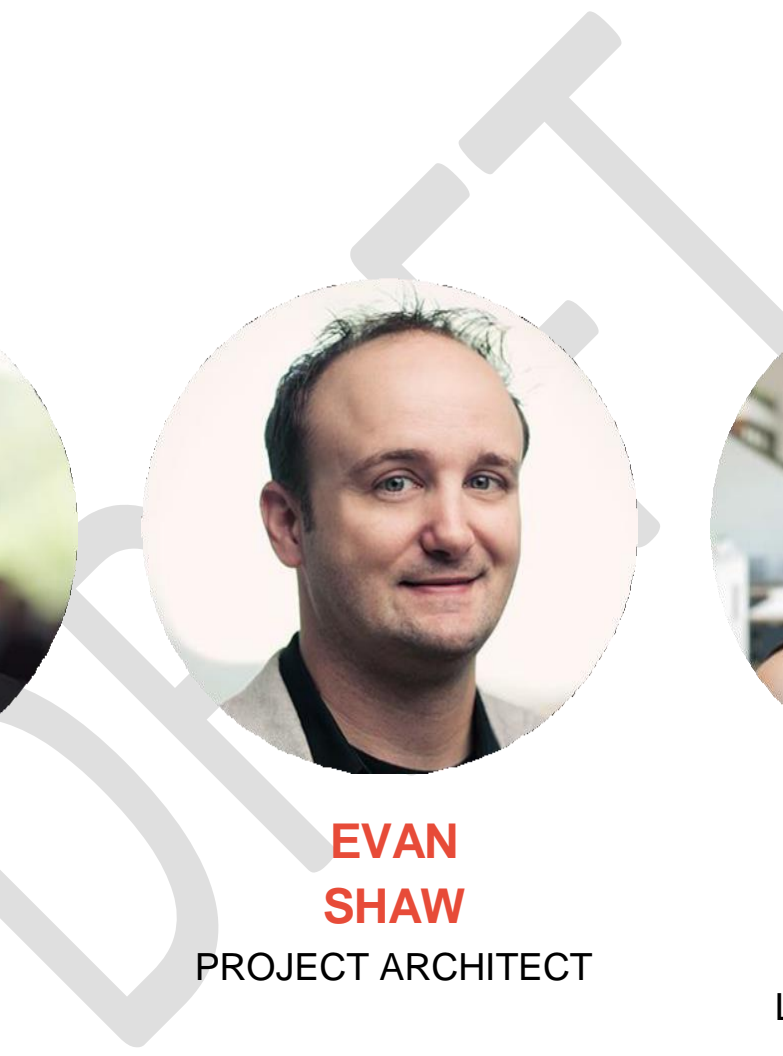
**ERIC
RITLAND**
PARTNER



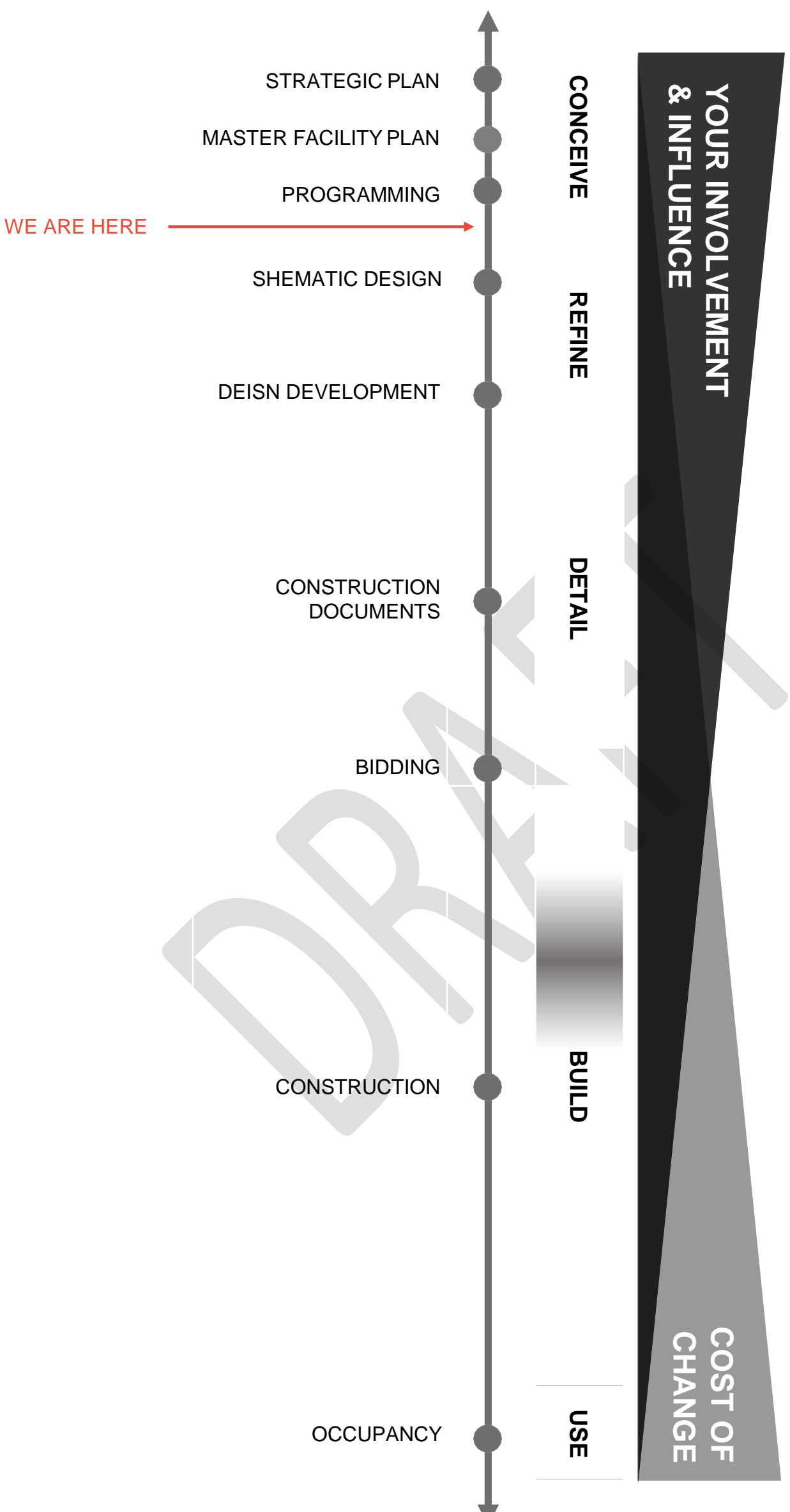
**EVAN
SHAW**
PROJECT ARCHITECT



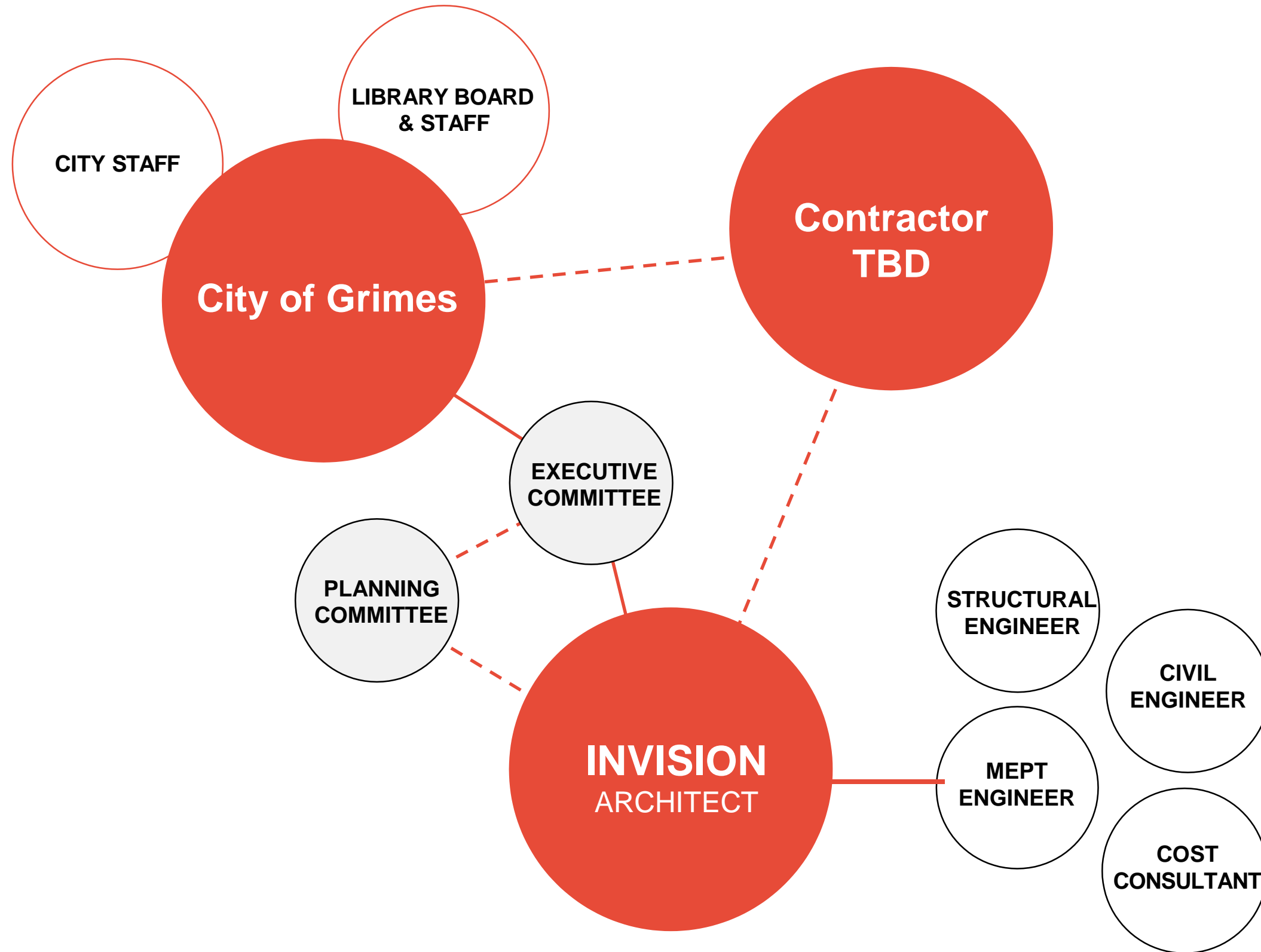
**DANIELLE
McCOY**
INTERIOR DESIGN /
LIBRARY SPECIALIST



DESIGN AND CONSTRUCTION PROCESS



TEAM ORGANIZATION

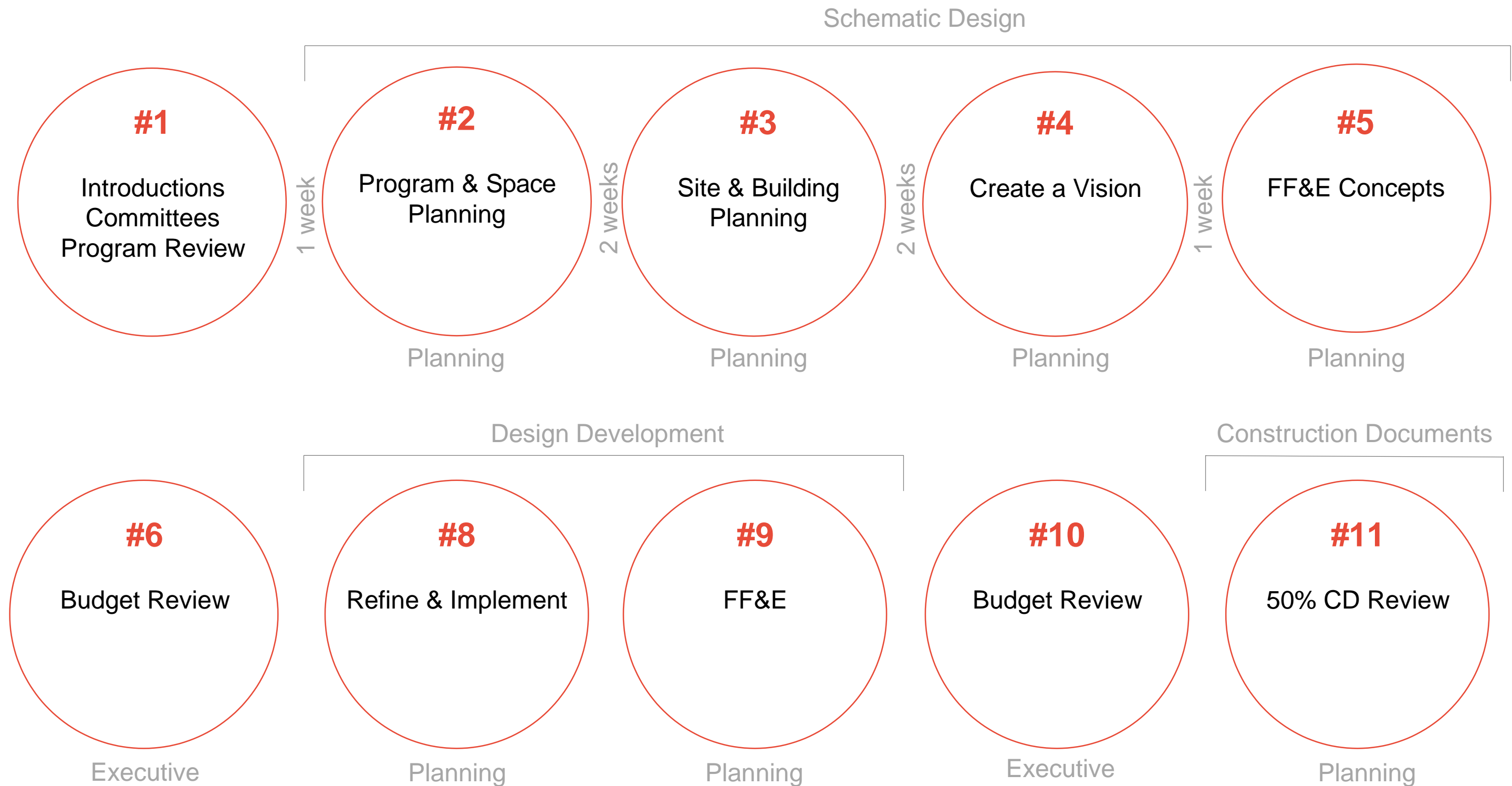


COMMITTEES

EXECUTIVE	ROLE / DEPARTMENT
Cheryl Heid	Point of Contact, Library Staff
TBD	City Representative
TBD	Library Board

PLANNING	ROLE / DEPARTMENT
Cheryl Heid	Library Staff
Karalee Kerr	Library Staff
Jill Fisher	Library Staff
Fionn Hutchins	Library Staff
Amanda Rasmussen	Library Staff
TBD	City of Grimes
TBD	City of Grimes
TBD	Library Board
TBD	Library Board
TBD	Public

COMMITTEE MEETINGS



BUDGET TARGETS

Building & Site	\$7,500,000	(\$250/sf)
FF&E	\$925,000	
Soft Costs	\$600,000	
Contingency	\$1,100,000	
Total Project Costs	\$10,125,000	

VISIONING REVIEW

social **inspiration**



quiet **inspiration**



1



2



3



4

VISIONING REVIEW

community **center**



collection **center**



1



2



3



4

VISIONING REVIEW

aesthetic exercise | exterior



VISIONING REVIEW

aesthetic exercise | interior



VISIONING REVIEW

When people walk into the Grimes Public Library for the first time, what **single word** will they use to describe it?



GOALS



PROGRAM REVIEW EXERCISE



HOMEWORK

$$\$7,500,000 / \$250/\text{sf} = 30,000\text{sf}$$

$$\text{Program Blocks} = 35,000\text{sf}$$

What would you adjust?

THANK YOU

INVISION