

GRIMES PUBLIC LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
September 3, 2019 at 4:00 PM
200 North James Street

The Grimes Public Library Board of Trustees met in a special session Tuesday September 3 beginning at 4:00 PM at the Grimes Public Library.

Trustees in attendance: Wanda Armstrong, Andrew Borcharding, Ann Haugland, and Gary Schroeder. Staff members present: Cheryl Heid. City Council Representative in attendance: Jake Anderson. Guests: Steve Leavitt.

1. Call to Order. The meeting was called to order at 4:00 PM by President Schroeder.
2. Roll Call.
3. Public Forum & Citizen Comments: none
4. Non-consent agenda
 - A. Building Discussion: City Administrator Jake Anderson updated the group on the council discussion in regards to a new library building and LOSST. City Council feels it will not be necessary to do a referendum for the building. Jake needs to work with Finance Director in regards to budget and funds before we proceed with any additional steps.

Steve Leavitt walked us through the "Grimes Library Development Schedule" he has put together. Schedule appears to be a bit aggressive but can be done if we get started ASAP. He explained the various steps and also what he has ask Invision Architects to include in any plans they may be doing for the library.

Board agreed that while we are anxious to begin moving with plans it is also very important that the city council and staff is included in this project. We need to make sure that we are following any requirements the city might have as we move forward in designing and the actual building Was also pointed out that there might be a group at Heritage Place that needs to be consulted on the project so that we make sure we are in compliance with their requirements.

Board is in agreement that we work with Invision.

Adjournment of the meeting was on a motion by Ann Haugland seconded by Andy Borcharding. Meeting adjourned at 5:53.

Respectfully submitted: Wanda Armstrong, Secretary